

Grade 8

Adopted 2006

Career Awareness and Preparation

- A.** Relate careers to individual interests, abilities, and aptitudes. 13.1.8.A
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- B.** Relate careers to personal interests, abilities and aptitudes. 13.1.8.B
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- C.** Explain how both traditional and nontraditional careers offer or hinder career opportunities. 13.1.8.C
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- D.** Explain the relationship of career training programs to employment opportunities. 13.1.8.D
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- E.** Analyze the economic factors that impact employment opportunities, such as, but not limited to:
 - Competition
 - Geographic location
 - Global influences
 - Job growth
 - Job openings
 - Labor supply
 - Potential advancement
 - Potential earnings
 - Salaries/benefits
 - Unemployment 13.1.8.E
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- F.** Analyze the relationship of school subjects, extracurricular activities, and community experiences to career preparation. 13.1.8.F
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- G.** Create an individualized career plan including, such as, but not limited to:
 - Assessment and continued development of career portfolio
 - Career goals
 - Cluster/pathway opportunities
 - Individual interests and abilities
 - Training/education requirements and financing 13.1.8.G
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- H.** Choose personal electives and extra curricular activities based upon personal career interests, abilities and academic strengths. 13.1.8.H

Career Acquisition (Getting a Job)

- A.** Identify effective speaking and listening skills used in a job interview. 13.2.8.A
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- B.** Evaluate resources available in researching job opportunities, such as, but not limited to:
 - CareerLinks
 - Internet (i.e. O*NET)
 - Networking
 - Newspapers
 - Professional associations
 - Resource books (that is Occupational Outlook Handbook, PA Career Guide) 13.2.8.B

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- C.** Prepare a draft of career acquisition documents, such as, but not limited to:
 - Job application
 - Letter of appreciation following an interview
 - Letter of introduction
 - Request for letter of recommendation
 - Resume 13.2.8.C
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- D.** Develop an individualized career portfolio including components, such as, but not limited to:
 - Achievements
 - Awards/recognitions
 - Career exploration results
 - Career plans
 - Community service involvement/projects
 - Interests/hobbies
 - Personal career goals
 - Selected school work
 - Self inventories 13.2.8.D
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- E.** Explain, in the career acquisition process, the importance of the essential workplace skills/knowledge, such as, but not limited to:
 - Commitment
 - Communication
 - Dependability
 - Health/safety
 - Laws and regulations (that is Americans With Disabilities Act, child labor laws, Fair Labor Standards Act, OSHA, Material Safety Data Sheets)
 - Personal initiative
 - Self-advocacy
 - Scheduling/time management
 - Team building
 - Technical literacy
 - Technology 13.2.8.E
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Career Retention and Advancement

- A.** Determine attitudes and work habits that support career retention and advancement. 13.3.8.A
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- B.** Analyze the role of each participant's contribution in a team setting. 13.3.8.B
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- C.** Explain and demonstrate conflict resolution skills:
 - Constructive criticism
 - Group dynamics
 - Managing/leadership
 - Mediation
 - Negotiation
 - Problem solving 13.3.8.C
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- D.** Analyze budgets and pay statements, such as, but not limited to:
 - Charitable contributions
 - Expenses
 - Gross pay
 - Net pay
 - Other income
 - Savings
 - Taxes 13.3.8.D
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- E.** Identify and apply time management strategies as they relate to both personal and work situations. 13.3.8.E
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- F.** Identify characteristics of the changing workplace including Americans With Disabilities Act accommodations, and explain their impact on jobs and employment. 13.3.8.F
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- G.** Identify formal and informal lifelong learning opportunities that support career retention and advancement. 13.3.8.G
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Entrepreneurship

- A.** Compare and contrast entrepreneurship to traditional employment, such as, but not limited to:
 - Benefits
 - Job security
 - Operating costs
 - Wages 13.4.8.A
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- B.** Evaluate how entrepreneurial character traits influence career opportunities. 13.4.8.B
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- C. Identify and describe the basic components of a business plan, such as, but not limited to:**
- Business idea
 - Competitive analysis
 - Daily operations
 - Finances/budget
 - Marketing
 - Productive resources (human, capital, natural)
 - Sales forecasting
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