

ICE Work Based Learning-Internship

Students will be able to assess personal skills, abilities, aptitudes, strengths, and weaknesses as they relate to career exploration and development

- 1 Research multiple career pathways related to the field of interest [WBL-1.1](#)
- 2 Analyze personal characteristics, abilities, knowledge and skills needed for career success in chosen career pathway [WBL-1.2](#)
- 3 Evaluate personal characteristics, abilities, knowledge and skills needed for career success in chosen career pathway [WBL-1.3](#)
- 4 Re-evaluate career pathway plan to determine appropriate post-secondary educational options [WBL1.4](#)

Students will be able to understand and apply the personal qualities that affect success

- 1 Choose ethical courses of action [WBL-2.1](#)
- 2 Evaluate feedback to improve job performance [WBL-2.2](#)
- 3 Demonstrate a positive customer/client attitude [WBL-2.3](#)
- 4 Utilize appropriate etiquette for various occasions [WBL-2.4](#)
- 6 Analyze discrimination laws and give examples of discrimination [WBL-2.6](#)
- 7 Maintain confidentiality and integrity [WBL-2.7](#)
- 8 Utilize effective communication and interpersonal skills [WBL-2.8](#)
- 9 Demonstrate information, communications, and technology literacy [WBL-2.9](#)

Students will be able to understand workplace safety and workplace practices

- 1 Identify causes of accidents and apply safety procedures to prevent accidents [WBL-3.1](#)
- 2 Develop characteristics of professionalism [WBL-3.2](#)
- 3 Collaborate effectively with team members (classroom or the workplace) [WBL-3.3](#)
- 4 Demonstrate an eagerness to learn new responsibilities or improve current responsibilities [WBL-3.4](#)
- 5 Exhibit initiative in learning new skills and improving workplace skills [WBL-3.5](#)

6 Summarize emergency preparedness plans for chosen career pathway WBL-3.6

7 Examine workplace regulations, health and safety guidelines and inspections for chosen career pathway WB:-3.7

8 Analyze licensure requirements for facilities and employees in chosen career pathway WBL-3.8

Students will be able to develop strategies for an effective transition from school to career

1. Prepare a formal search, application and interview using the latest trends WBL-4.1

2 Demonstrate personal accountability and work productivity WBL-4.2

3 Develop skills to give and receive constructive criticism WBL-4.3

4 Exhibit leadership and responsibility in the professional setting WBL-4.4

5 Demonstrate critical thinking and problem solving in the professional setting WBL-4.5

6 Evaluate feedback to improve job performance and create professional work habits WBL-4.6

7. Create a five year career goal plan WB:-4.7

Students will evaluate their own career portfolio and pathway plan

1 Prepare and update a career portfolio based on a career pathway plan, which will include a resume, sample cover letters, letters of recommendation, examples of work and technical skills, internship or work experience summaries, validation of work/internship experience, industry certifications, documentation of extracurricular and community service activities, and awards WBL-5.1

2 Complete the training agreement document with signatures from the employer, internship coordinator, parents, and student WBL-5.2

3 Create a training plan (based on content standards) in collaboration with the employer, teacher, and parents that include work-based learning goals and content related standards WBL-5.3

4 Create an evidence based presentation portfolio WBL-5.4
